

## NOTICE OF MEETING

**Meeting:** HOUSING OVERVIEW AND SCRUTINY PANEL

**Date and Time:** WEDNESDAY, 18 SEPTEMBER 2019, AT 6.00 PM\*

**Place:** THE BRADBURY ROOM, APPLETREE COURT,  
LYNDHURST

**Telephone enquiries to:** Lyndhurst (023) 8028 5000  
023 8028 5588 - Ask for Karen Wardle  
Email: karen.wardle@nfdc.gov.uk

### **PUBLIC PARTICIPATION:**

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or
  - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

**Bob Jackson**  
Chief Executive

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[www.newforest.gov.uk](http://www.newforest.gov.uk)

**This Agenda is also available on audio tape, in Braille, large print and digital format**

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## AGENDA

### **Apologies**

#### **1. MINUTES**

To confirm the minutes of the meeting held on 19 June 2019 as a correct record.

#### **2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services

prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. UPDATE ON IMPLEMENTATION OF NEW HOUSING MAINTENANCE SERVICE STRUCTURE**

To receive an update on the implementation of the new Housing Maintenance Service structure, including progress on recruitment to new posts.

**5. UPDATE ON HOMELESSNESS**

To receive an update on Homelessness, including an introduction to the work of the new Support Officers (including a Case Study).

**6. NEW ALLOCATIONS POLICY IMPLEMENTATION**

To receive an update on the implementation of the new Allocations Policy.

**7. HOUSING STRATEGY / HRA PROPERTY ACQUISITION UPDATE**

To receive an update on the progress of the Housing Strategy and HRA property acquisition.

**8. HOUSING ASSET MANAGEMENT STRATEGY**

To receive a presentation on the aims and objectives of the Council's approach to managing its housing assets (with a view to developing a new Housing Asset Management Strategy).

**9. DRAFT MAINTENANCE AND REPAIRS POLICY FOR HOUSING (LANDLORD SERVICES) (Pages 1 - 44)**

To consider a new draft Maintenance and Repairs Policy for Housing (Landlord Services).

**10. POLICIES - GAS SAFETY, LIFTS AND LIFTING EQUIPMENT, LEGIONELLA AND PLAY PARKS AND PLAY EQUIPMENT (Pages 45 - 108)**

To consider policies relating to gas safety, lifts and lifting equipment, legionella and playgrounds and play equipment.

**11. PORTFOLIO HOLDER UPDATE**

An opportunity for the Portfolio Holder to provide an update to the Panel on any issues.

**12. WORK PROGRAMME (Pages 109 - 110)**

To consider the Panel's future work programme and make changes where

necessary.

**13. DATES OF MEETINGS 2020/21**

To agree the following dates of meetings for 2020/21:

- 17 June 2020
- 16 September 2020
- 20 January 2021
- 17 March 2021

**14. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:

**Councillors**

Steve Davies (Chairman)  
Ann Sevier (Vice-Chairman)  
Anne Corbridge  
Kate Crisell  
Jack Davies

**Councillors**

Andrew Gossage  
Joshua Kidd  
Ian Murray  
Caroline Rackham  
Christine Ward